



Application for Undergraduate Admission

2010-2011 Academic Year

You can complete this application online at
<http://www.duq.edu/admissions/apply>

**All applicants must submit a completed application.
The Admissions Committee will not review incomplete applications.**

Admissions Office

600 Forbes Avenue
Pittsburgh PA 15282-0201
412-396-6222
800-456-0590
Fax: 412-396-5644
Email: admissions@duq.edu

International Admissions

601 Duquesne Union
Pittsburgh, PA 15282-1201
412-396-6113
Fax: 412-396-5178
Email: oip@duq.edu
www.duq.edu/international

ADMISSION APPLICATION DEADLINES

NOVEMBER 1

Early Decision (Fall applicants only)
Students who intend to only apply to Duquesne University may consider the Early Decision option. Accepted applicants must submit a non-refundable deposit by **December 31, 2009**. Applicants to multiple colleges should NOT apply as Early Decision.

NOVEMBER 15

Duquesne Medical Scholars Program with Temple University School of Medicine (DMSP)

DECEMBER 1

Early Action – ONLY for *Pharmacy, Physical Therapy or Physician Assistant majors*

Second Degree Nursing

DECEMBER 15

Apply by this date and we will waive the \$50 application fee.

FEBRUARY 1

Pre-Osteopathic Medicine

FEBRUARY 12

Last audition date for music scholarship consideration

JULY 1

Regular Decision

This option applies to all majors except those defined as Early Action.

SCHOLARSHIPS:

All admission applications will be considered for academic scholarship awards. The deadlines for scholarship consideration are:

January 10 – Freshman applicants

April 1 – International applicants

July 1 – Transfer applicants

FINANCIAL AID:

All applicants who wish to be considered for federal, state and institutional need-based financial aid must submit the attached **Freshman/Transfer Application for Financial Aid & Program Information** and a Free Application for Federal Student Aid (FAFSA) by **May 1**. International students are ineligible to receive federal or state financial aid.

APPLICATION REQUIREMENTS

ALL APPLICANTS:

- ✓ Completed, signed and dated **Duquesne University Application for Undergraduate Admission**
- ✓ **\$50 application fee** (waived if we receive your application before December 15, 2009)
- ✓ All official **secondary school transcripts and post-secondary school transcripts**, if applicable. Transcripts marked "Issued to Student" are *not* official. All high school students who apply by December 1 should request that their current senior-year grades and course work be included on their official transcripts.
- ✓ All official **SAT and/or ACT** scores sent directly from the testing board or as part of the official high school transcript
- ✓ One **recommendation** from an academic source. Please see page 10 for recommendation form.
- ✓ **Personal Essay**: Please discuss the following (300 word minimum):
Tell us something unique about you, why you chose your particular major, and how you expect Duquesne University to help you achieve your academic, personal and professional goals. Please include any examples of your research, shadowing or volunteer experiences.
Essay for Health Science transfer and Nursing Second Degree – Please refer to the web sites listed under Transfer and Second Degree for your specific essay requirements.
- ✓ **Application for Financial Aid** (U.S. Students ONLY) – see page 6.

MUSIC APPLICANTS

An audition consisting of performance, music theory and musicianship is required. For additional information regarding the audition process, including the audition dates, please visit the Music School web site at www.duq.edu/music or contact the Mary Pappert School of Music directly at 412-396-5064. Auditions occur between the months of October and March. International students who cannot audition in person must submit a 15-minute DVD audition demonstrating their performance abilities.

PHYSICAL THERAPY FRESHMEN

Documentation of a minimum of **40 hours** of volunteer, paid, or shadowing experience in a physical therapy setting is required by August 1, 2010.

TRANSFER APPLICANTS

All transfer students must also complete the Duquesne University **Transfer Form** at www.duq.edu/admissions

Health Sciences – Please refer to the John G. Rangos, Jr. School of Health Sciences web site – www.duq.edu/health-sciences – or phone 412-396-6652 for additional requirements.

Nursing – Please refer to the School of Nursing web site – www.duq.edu/nursing for additional requirements.

Pharmacy – Because of the limited number of seats available in our Doctor of Pharmacy Program, transfer opportunities are limited to students from colleges and universities with which Duquesne has formal education agreements.

SECOND DEGREE APPLICANTS

Nursing – Please refer to the School of Nursing web site – www.duq.edu/nursing – for application requirements.

Pharmacy – If you have, or will earn, an undergraduate degree by the end of the current academic year, you may be interested in our Pharm D weekend program. Learn more at www.duq.edu/pharmacy.

INTERNATIONAL APPLICANTS

Please see pages 2 and 8 for international application requirements.

EARLY ADMISSION APPLICANTS

Exceptional students who wish to enter college prior to high school graduation may apply for Early Admission. The student's first year of college is applied toward the completion of their high school diploma with prior agreement from their school. Early Admission applicants must have a cumulative grade point average (GPA) of 3.5+ and a minimum SAT score of 1200 (Critical Reading and Math) or ACT score of 26. An **interview** with an admissions counselor, a **personal essay** and **written permission from the applicant's high school principal** are also required. For more details, contact the Admissions Office. Apply by July 1 following your junior year in high school.

COLLEGE CREDIT IN HIGH SCHOOL (CCHS) APPLICANTS

High school juniors and seniors who wish to take University courses before they graduate from high school will follow the requirements for all applicants, as stated above. Students enrolled in CCHS receive University credit for courses taken. Courses will be offered at a reduced tuition rate. For more details, contact the Admissions Office.

INSTRUCTIONS FOR INTERNATIONAL APPLICANTS ONLY

APPLICATION REQUIREMENTS

In addition to the requirements for all applicants, international applicants must submit original or notarized copies of academic records from all secondary (high school) and any post-secondary (college/university/institute) schools attended. Copies must be certified by a school or embassy/government official. Transcripts (grade reports) marked "Issued to Student" are not official. All non-English grade reports and documents must be accompanied by certified English translations. For transfer students, certified translations of course descriptions must also be submitted.

International students must also complete the enclosed form—Mandatory for International Applicants.

ENGLISH LANGUAGE REQUIREMENTS

Applicants To Undergraduate Degree Programs

Students whose first language is **not** English may complete Duquesne University's minimum English requirement to begin full or partial coursework by meeting one of the following standards:

- Obtain a score of 525 on the paper-based (PBT) Test of English as a Foreign Language (TOEFL) and a score of at least 5 on the Duquesne University Writing Placement Test;
- Obtain a score of 197 or higher on the computer-based TOEFL (CBT) and a score of at least 5 on the Duquesne University Writing Placement Test;
- Obtain a score of 70-71 or higher on the Internet-based TOEFL (IBT) and a score of at least 5 on the Duquesne University Writing Placement Test;
- Obtain a score of 75 or higher on the English Proficiency (Michigan) Test and a score of at least 5 on the Duquesne University Writing Placement Test with both tests administered by the Duquesne University English as a Second Language (ESL) program;
- Complete all ESL course and language testing requirements at Duquesne University with satisfactory scores and passing grades.

Students with a paper-based test score of between 500-524 or a computer-based test score of 173-193 and a Duquesne University Writing Placement test score of at least 4 or Michigan score of 70, may enroll in partial academic major classes and partial ESL classes as assigned by their advisor in the Duquesne University ESL program.

Students accepted into Duquesne University undergraduate programs who do not meet the above language standards will be enrolled full-time in the ESL program until their demonstrated language proficiency sufficiently improves to begin academic coursework.

FINANCIAL INFORMATION

1. International applicants must complete and submit a notarized or certified Duquesne University Affidavit of Financial Support Form (page 8) as required by United States immigration law for verification of financial resources available to meet their educational expenses.
2. International applicants must also submit documents certifying availability of adequate financial resources. These documents, which are official verification of available funds, may be one of the following: official bank statements with bank official's signature/seal, or official copy of sponsoring agency's guarantee (for agency-sponsored students).
3. Libermann Scholarship Information: International applicants may be considered for partial-tuition scholarships offered through the Office of International Programs. Scholarships are awarded according to financial need AND academic merit and are applicable to tuition costs only. Admissions applications are due by May 1 to be considered for scholarship.

McAnulty College of Liberal Arts

BA Art History
 BA Classical Civilization
 BA Classical Greek
 BA Classical Languages
 BA Classical Latin
 BA Communication Studies
 BA or BS Computer Science
 BA Corporate Communication
 BA Digital Media Arts
 BA Economics
 BA English (Optional concentrations in Literary Studies, Writing, and Film Studies)
 BA History
 BA Integrated Marketing Communication
 BA International Relations
 BA Journalism (Concentrations in Print and Broadcast)
 BA Liberal Arts Self-Designed Major
 BA or BS Mathematics
 BA Media Management and Production
 BA Modern Languages
 BA Philosophy
 BA Political Science
 BA Pre-Osteopathic Medicine* (Duquesne/Lake Erie College of Osteopathic Medicine 3+4 Joint Program)
 BA Psychology
 BA Psychology/MSOT Occupational Therapy (apply through the School of Health Sciences)
 BA Public Relations and Advertising
 BA Rhetoric
 BA Sociology (Optional Concentrations in Criminal Justice, Human Services, and Social Justice and Policy)
 BA Spanish
 BA Theatre Arts
 BA Theology
 Undecided Liberal Arts

Bayer School of Natural and Environmental Sciences

BS or BA Biochemistry
 BS Biology
 BS Chemistry
 BS Environmental Chemistry
 BS Environmental Science
 BS or BA Physics
 BA Physics/BS Engineering
 (In cooperation with Case Western Reserve University and the University of Pittsburgh)
 MS Forensic Science and Law (entry-level master's degree program; earn a bachelor's first in either biochemistry or biology)
 Undecided Science

Dual Degree Programs

BS Biology/MS Education
 BS Chemistry/MS Education
 BS Physics/MS Education
 BS Biology/MS Env. Sci. & Mgmt.
 BS Chemistry/MS Env. Sci. & Mgmt.

Students must apply to the Bayer School of Natural and Environmental Sciences for Dual Degree Programs.

A.J. Palumbo School of Business Administration

BSBA 3-3 Law
 BSBA Accounting
 BSBA Accounting Information Systems
 BSBA Economics
 BSBA Entrepreneurship
 BSBA Finance
 BSBA General Business
 BSBA Information Systems Management
 BSBA International Business
 BSBA Investment Management
 BSBA Leadership and Change Management
 BSBA Legal Studies
 BSBA Marketing
 BSBA Sports Marketing

BSBA Supply Chain Management (optional track in Health Care Supply Chain Management)
 Undecided Business

School of Nursing

BS Nursing
 Second Degree – BSN (for the non-nurse)

School of Education - Leading Teacher Program

BSED Early Childhood Education (PK – 4)
 BSED Middle Level Education (Grades 4 – 8)
 BSED Education/Latin (K – 12)
 BSED Education/Spanish (K – 12)
 BSED Secondary Education/English
 BSED Secondary Education/Math
 BSED Secondary Education/Social Studies
 BSED/MSED Special Education (4 + 1) †
 Undecided Education

†This program is a one-year cohort designed for graduates of the Leading Teacher Program.

Dual Degree Programs

BA/BSED English
 BA/BSED Latin (K - 12)
 BA/BSED Spanish (K - 12)
 BA/BSED Mathematics
 BS/BSED Mathematics
 BA/BSED History/Social Studies

Students must apply to the School of Education for Dual Degree Programs.

John G. Rangos, Sr. School of Health Sciences

BS Athletic Training
 BS Athletic Training/MSOT Occupational Therapy
 BS Health Management Systems (Concentrations in Health Administration, Health Information or Pre-Med)
 MSOT Occupational Therapy
 BA Psychology/MSOT Occupational Therapy
 DPT Physical Therapy*
 MPA Physician Assistant*
 MSSLP Speech-Language Pathology

Mary Pappert School of Music

BS Music Education
 BM Music Technology (Composition, Performance, Sound Recording)
 BS Music Therapy
 BM Performance (Classical, Jazz Guitar, Organ)
 Undecided Music
 Post Baccalaureate/Music Education Certification
 Post Baccalaureate/Music Therapy Certification

Mylan School of Pharmacy

Doctor of Pharmacy*
 BS Health Care Supply Chain Management

*Please refer to Admission Application Deadlines on page 1.

Activity Interests – For a complete list of student organizations, go to www.duq.edu/student-life

Athletics: Varsity, Intramural

Club Sports Athletics: Men's Crew, Men's Ice Hockey, Men's Indoor Track

Clubs/Student Organizations: Academic Honors Club, Black Student Union, Campus Ministry, Campus or Community Service Group, Dance, Debate, Dramatics/Theatre, International Student Organization, Instrumental Music, Professional Clubs, Publications/Literacy, Student Government, Tamburitzans, Vocal Music

Greek Life: Fraternities or Sororities

ROTC: Air Force, Army, Navy

Squads: Cheerleading, Dance, Pep Band

2010-2011 APPLICATION FOR UNDERGRADUATE ADMISSION

Please read the application requirements on page 1. Be sure to type or print clearly in ink. Incomplete applications will not be reviewed.

Check One: U.S. Citizen Permanent Resident/Greencard #: _____ International Applicant/Country of Citizenship*: _____

A. PERSONAL INFORMATION

Legal Name _____ Male Female
Last First Middle

Permanent Home Address _____ City _____ State/Province _____

Zip/Postal Code _____ County _____ Country _____

Home Telephone _____ Work Telephone _____ Cell Phone _____ Date of Birth _____

E-mail _____ U.S. Social Security Number _____ - _____ - _____ (If available for international students.)

Are you related to an alumnus of Duquesne University? ___ Yes ___ No If yes, please complete the following:

Relationship _____ Name _____ Degrees/Date _____

Relationship _____ Name _____ Degrees/Date _____

What is your ethnicity?

Hispanic or Latino Not Hispanic or Latino

Select one or more races to indicate what you consider yourself to be.

American Indian or Alaska Native Asian Black or African American

Native Hawaiian or other Pacific Islander White

Religious Denomination or Rite _____

B. ENROLLMENT STATUS

When do you plan to enroll? ___ Fall (August) ___ Spring (January) ___ Summer (May) Year: 20 _____

I am applying as (Choose one only):

- Regular Decision Transfer (will you have a Baccalaureate Degree before you enroll? Yes No)
 Early Decision Freshman (Apply by Nov. 1) Second Baccalaureate Degree
 Early Admission Freshman College Credit while in High School (CCHS)

Do you plan to live on campus? Yes No

I am applying to the following major: (See Academic Majors, page 3) _____
In addition to my selected major, I also want to be considered for one of the following special programs:
 Pre-Law
 Pre-Medical Studies (Medical, Dental, Optometry, Podiatry, Veterinary, Chiropractic)
 Duquesne Medical Scholars Program with Temple University School of Medicine (DMSP) – Interview required; 3.5 Cumulative GPA; Minimum 1350 on the Math and Critical Reading sections of the SAT with no section less than 600 or a 31 ACT. For additional requirements go to www.duq.edu/premed/DMSP. Apply by Nov. 15.
 Lake Erie College of Osteopathic Medicine Early Acceptance 4 + 4 Program – Interview required; 3.5 Cumulative GPA; Minimum 1170 on the Math and Critical Reading sections of the SAT or a 26 ACT. Applicant should possess knowledge of osteopathic medicine. Apply by Feb. 1.
I'm interested in participating in the following clubs/activities: (See Activities list, page 3) _____

C. EDUCATIONAL BACKGROUND

Secondary school from which you will graduate or have graduated:

School Name _____ CEEB Code _____ School Phone Number (_____) _____

School Address _____

City _____ State/Province _____ Zip/Postal Code _____ Country _____

Counselor's Name _____ Counselor's E-mail Address _____

Graduation Date _____ Did you earn college credit while in high school? Yes No

List any other secondary or post secondary educational institutions attended. (List any additional schools on a separate sheet of paper.)

Name of Institution _____ CEEB Code: _____

From (Mo./Yr.) _____ to (Mo./Yr.) _____ School Phone Number: (_____) _____

Name of Institution _____ CEEB Code: _____

From (Mo./Yr.) _____ to (Mo./Yr.) _____ School Phone Number: (_____) _____

*See page 2 for additional requirements for international students.

D. PERSONAL INFORMATION

1. Have you ever been convicted, pled guilty or no contest (nolo contendere) to a crime other than a summary traffic offense?
 Yes No (If yes, attach a separate sheet and describe in full detail.)
2. Are there any criminal charges presently pending against you other than a summary traffic offense? Yes No
 (If yes, attach a separate sheet and describe in full detail.)
3. Are you eligible to participate in any tuition assistance programs such as SAGE, TAP, Tuition Exchange, etc.? Yes No
 If yes, please list program: _____ If SAGE, what is the amount of your tuition reward? _____
4. List all dates you have taken or plan to take the SAT/ACT (Mo./Yr.): _____
5. Are you a seminarian? Yes No
6. Are you a Duquesne employee or the son or daughter of a full-time Duquesne employee? Yes No
 If yes, list employee's name and department: _____
7. Are you a sister, brother, niece or nephew of a Spiritan Father or Brother? Yes No
 If yes, list relative's name and relationship: _____
8. Are you a U.S. veteran who served at least 90 days on active duty after September 10, 2001? Yes No
 If yes, do you plan to participate in the Yellow Ribbon Program of the Post- 9/11 GI Bill? Yes No

E. FAMILY INFORMATION

Father/Guardian/Spouse _____	Mother/Guardian/Spouse _____
Address _____ City _____	Address _____ City _____
State/Province _____ Zip/Postal Code _____	State/Province _____ Zip/Postal Code _____
County _____ Country _____	County _____ Country _____
Home Phone (____) _____ Work Phone (____) _____	Home Phone (____) _____ Work Phone (____) _____
E-mail Address _____	E-mail Address _____
Occupation _____	Occupation _____
List any degrees _____	List any degrees _____

F. SIGNATURE

ALL APPLICANTS: Sign and date this application below and submit a non-refundable application fee of \$50 (US) payable to Duquesne University. I understand that my continuance at the University, the receipt of academic credits, graduation, and the conferring of any degree or the granting of any certificate are strictly subject to the disciplinary authority of the University, which is vested in the President, and subject to his reserved powers, in the dean of each faculty. Your signature below indicates that you have read this application carefully and that the information you have provided is correct and complete.

Signature _____ Date _____

EARLY DECISION APPLICANTS ONLY: I hereby affirm that I have made application to Duquesne University as my first college choice. I understand that I will receive a decision from the Committee on Admissions by December 15. Upon admission, I agree to withdraw applications from all other colleges and to make a non-refundable deposit of \$500 by December 31. If my application is deferred to Regular Decision, I am automatically released from the terms of this agreement.	
Date _____	
Signature of Applicant _____	Signature of Guardian/Guidance Counselor _____

G. APPLICATION FEE:

Check Enclosed Money Order/Cashier's Check Enclosed Credit Card — Visa MasterCard Discover

Account Number _____ Expiration Date _____

Cardholder Signature _____ Cardholder name (please print) _____

Cardholder Address _____

FINANCIAL AID OFFICE

600 Forbes Avenue
 Pittsburgh, PA 15282-0299
 Phone: 412-396-6607
 Fax: 412-396-5284
 www.duq.edu/financial-aid

Student Name: _____ Student ID (or last 4#'s of SS#): _____

Priority Filing Deadlines:

Academic Year and Fall Only: May 1, 2010

Spring Only: December 1, 2010

- | | |
|---|--|
| <p>1. Period of Application:</p> <p><input type="checkbox"/> Academic Year 2010-2011
 <input type="checkbox"/> Fall 2010 only
 <input type="checkbox"/> Spring 2011 only</p> | <p>2. Will you permit the University to release financial and academic information to bonafide scholarship and financial aid organizations, other colleges, and public welfare agencies, and to request information from such organizations? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> |
| <p>3. Please check if applicable:</p> <p><input type="checkbox"/> I will not file a FAFSA for 2010-2011 (Applying for Merit, PLUS Loan, Alternative Loan only)</p> | <p>4. Residence while in school:</p> <p><input type="checkbox"/> Living with parent or relative - Commuter
 <input type="checkbox"/> On-campus
 <input type="checkbox"/> Off-campus</p> |
| <p>5. Projected Enrollment:</p> <p><input type="checkbox"/> Full-time (12 crs. or more / term)
 <input type="checkbox"/> Three-Quarter Time (9 – 11 crs./term)
 <input type="checkbox"/> Half-time (6 – 8 crs./term)
 <input type="checkbox"/> Less than Half-time (1 – 5 crs./term)</p> | <p>6. Please indicate projected number of credits to be carried:</p> <p>_____ Fall 2010 _____ Spring 2011</p> |

Please list any outside sources of aid you anticipate receiving for 2010-2011.

Do NOT include Pell Grants, State Grants, Stafford Loans, Duquesne University aid, or any programs listed on this application.

Source of Outside Scholarships	Amount
_____	_____
_____	_____
_____	_____
_____	_____

Complete the Free Application for Federal Student Aid (FAFSA)

- Required for need-based awards
- Available online at www.fafsa.ed.gov
- Duquesne's school code is **003258**.
- The FAFSA should be completed between January 1, 2010 and May 1, 2010 for priority financial aid consideration.
- If selected for verification, please respond promptly to requests for additional information. A late response could impact eligibility for assistance.

SIGNATURE OF APPLICANT _____

DATE: _____

Please review the reverse of this application for additional instructions and information.

Pennsylvania State Grant

Students must file the FAFSA for Pennsylvania State Grant consideration.

FAFSA Deadline for PA State Grant: May 1, 2010

Other Sources of Aid

Students who complete both the Duquesne Financial Aid application and the FAFSA will be considered for all forms of Federal, State, and University need-based aid opportunities including scholarships, grants, loans, and work-study. A Financial Aid Award Letter will be mailed to students notifying them of their eligibility.

Enrollment Status

Due to limited funding, normally only full-time students will be considered for programs of aid included in this application (minimum 12 credits/term).

Residence While in School

Awards are based on residence status indicated on the FAFSA (or this application if the FAFSA is not filed). You must notify the Financial Aid Office of any change in residence status. Dependent students indicating off-campus housing may be required to submit copies of leases to verify status.

Outside Awards

Receipt of outside awards could affect your eligibility for programs of aid awarded by the Financial Aid Office. Therefore, if you anticipate receipt of any outside funds, please indicate these sources in the space provided on the reverse. This will enable the Financial Aid Office to include these awards in your initial package and prevent later adjustments.

Stafford Loans

First-time Stafford Loan borrowers are required to complete Entrance Loan Counseling and a Stafford Loan Master Promissory Note (MPN) before loan funds will be released. New borrowers can complete the Entrance Loan Counseling and the MPN at www.aessuccess.org beginning July 1.

Perkins, Nursing, and Health Professions Loans

Eligible students will be offered Perkins, Nursing, or Health Professions Loans. Need is a primary factor; repayment begins after discontinuance of at least half-time enrollment; interest rates vary. Promissory notes must be signed by the second week of classes each semester or loan will be cancelled. First-time borrowers are required to complete Entrance Loan Counseling at www.duq.edu/financial-aid/perkins before loan funds will be released.

Merit and Need-Based Awards

If you are awarded any of the following awards in 2010-2011 they will be renewed in future years provided you submit the Duquesne Financial Aid application and meet the cumulative GPA requirements listed below (as well as any other specific requirements, such as continued enrollment in a particular program). Students must be enrolled full-time.

2.50 D.U. Academic Scholarship

2.50 Laval Scholarship

2.00 Duquesne Grant

2.50 Chancellor's Scholarship

Catholic High School Graduate Discount: must continue to be enrolled full-time; no FAFSA required.

Federal Work-Study

Awards are based on need and available positions. Placement is not guaranteed.

PLUS Loan only

Applicants applying only for the Federal PLUS Loan are required to submit this Financial Aid application as well as the Student Status Form, which is available at www.duq.edu/financial-aid.

Summer Financial Aid

If you wish to apply for Financial Aid for the summer semester, please complete the Summer Financial Aid Application which is available at www.duq.edu/financial-aid after March 1.

OFFICE OF INTERNATIONAL PROGRAMS
601 Duquesne Union • Pittsburgh, PA 15282 U.S.A.
oip@duq.edu
Fax (412) 396-5178

AFFIDAVIT OF FINANCIAL SUPPORT FORM

INSTRUCTIONS: Please PRINT or TYPE. This form has two initial parts — one for **privately supported students** and one for **agency-supported students**. **Privately supported students** receive financial support from their own resources, their parents, or a relative/friend. **Agency-supported students** receive support from a government or other agency. You need to complete only one of the first two parts (private or agency), unless you will receive support from both of these sources. **All applicants, including scholarship candidates, must complete part 3.**

This form must be accompanied by evidence of available finances in the form of original **notarized or certified** official BANK STATEMENTS, EMPLOYER'S GUARANTEE/STATEMENTS, or AGENCY FINANCIAL GUARANTEE. **No uncertified photocopies can be accepted.** Certified/notarized documents are those that have been stamped with a seal of authentication by an authorized official.

Be sure to sign this form after completing Part 1 OR Part 2 AND Part 3. (No immigration documents can be issued until all financial resource certifications have been received by Duquesne University.) **Part 3 must be completed and notarized to make this document official.**

Name of Applicant _____
Last (Family Name) First (Given Name) Middle
Country of Citizenship _____ Date of Birth _____
Month/Day/Year

PART 1 — PRIVATELY SUPPORTED STUDENTS

As the financial sponsor of the applicant whose name appears above, I attest to my ability to furnish financial support for expenses of the above applicant's study at Duquesne University and am providing evidence of available funds for the academic year specified for the program indicated in this application.

Name of Sponsor _____
Relationship to Sponsored Student _____
Signature of Sponsor _____
Date _____ Signature and **Seal of Notary** _____

PART 2 — AGENCY-SUPPORTED STUDENTS

As the financial sponsor of the applicant whose name appears above, our organization will financially support the applicant's study at Duquesne University.

Name of Agency _____
Student's Agency Identification Number (if known) _____ Date _____
Name and Title of Agency Authorizing Official _____

PART 3 — FINANCIAL RESOURCES AVAILABLE: SUMMARY STATEMENT

NOTE: Institutional compliance with U.S. law and immigration regulations requires that all international applicants provide evidence of sufficient financial resources to support their education. The total funds available to you from all sources (whether single or combined) must meet the total of estimated academic year costs for your degree program at Duquesne University. Duquesne will not issue immigration documents without this documentation as defined above. The amounts below must match the amounts indicated on the bank statements/financial guarantees provided.

1) Personal Funds Available.....\$ _____ Bank Certification enclosed
2) Agency Funds Available.....\$ _____ Financial Guarantee enclosed
3) Total (1 and/or 2).....\$ _____

I certify that the information provided in this Affidavit of Financial Support Form is correct and complete. All privately supported students must have this form notarized with appropriate signature and seal before submission.

Signature of Applicant _____ Date _____

RECOMMENDATION FORM

Please have this form completed by an academic source at your school and return to Office of Admissions, Duquesne University, 600 Forbes Avenue, Pittsburgh PA, 15282 or fax to 412-396-5644.

Note: Health Science, Pharmacy, Forensic Science, Natural and Environmental Science and Nursing applicants should request a recommendation from either a science or math teacher.

Applicant's Name _____

High School Name, City and State _____

Please check one column in each line to critique the applicant's character and abilities.

	Excellent	Good	Average	Below Average	No Basis
Character and Personality					
Integrity and Values					
Leadership					
Emotional Maturity					
Extracurricular Involvement					
Contributions to the School/Community					
Intellectual Ability and Achievement					
Intellect					
Creativity					
Critical thinking					
Motivation/Initiative					
Communication Skills					

Overall Evaluation and Comments:

How long have you known the applicant? _____

What is your relationship to the applicant? _____

My judgment on this individual regarding admission to Duquesne University is to: (check one)

- Recommend
 Do not recommend
 Recommend with hesitation

Your Name: _____ Occupation/Title: _____

Phone: _____ E-mail: _____

Address: _____

Signature _____ Date _____

Do you authorize the Disclosure/Release of this recommendation to the applicant? Yes No

Notice of Nondiscrimination Policy

It is the policy of Duquesne University to admit those applicants who are best qualified to profit from the opportunities it offers for intellectual, spiritual and social growth. It does not discriminate on the basis of religious preference, sex, race, color, national or ethnic origin, non-performance-related handicap or veteran's status in the administration of its educational policies, admissions policies, scholarship and loan programs, and athletics or other University-sponsored programs.

Security Statistics, Policies and Procedures

Pursuant to the requirements of the *PA College and University Security Information Act* and the *Clery Campus Crime Statistics Act*, the annual Campus Security Report can be found on the University Web site at www.duq.edu or a copy can be requested from the University Public Safety Department at (412) 396-6002. The Report contains three years of on/off campus crime statistics, the University's policy statement, a description of relevant campus programs and the procedures for reporting crimes. Daily crime logs are available for review in the Department of Public Safety by calling (412) 396-6007 from 8:30 a.m. to 4:30 p.m., Monday through Friday.

